

Guidance for Food Vendors

In order to set up and serve food at an event sponsored by a Non-Profit Organization and held in the City of Sylvester you must meet all of the following criteria:

- A) You must be associated with an event. The event must be approved by or sponsored by the City of Sylvester if the event is held on City of Sylvester property.
- B) You must be approved by the event sponsor to set up at the event.
- C) You must complete a Temporary Food Service Vendor Application and submit it along with an inspection fee to the Worth County Health Department. Inspection fees are as follows:
 - For applications submitted at least 30 days prior to an event, the fee is \$50.
 - Applications submitted less than 30 days prior to an event incur a \$25 late fee and the total inspection fee is \$75.
 - No applications will be accepted within 10 days of an event.
 - Vendors who hold a DPH Mobile Food Unit Permit do not require an inspection. However, they must still contact the Worth County Health Department and provide a copy of their MFU permit and their most recent inspection.
- D) You must complete a Temporary Non-Profit Food Service Permit Application and submit it to the City of Sylvester.
 - There is no fee for the permit
 - The permit will be provided to you prior to the event
- E) You must be inspected the day of the event
 - The health department will schedule your inspection after receiving and reviewing your Temporary Food Service Vendor Application. You will be contacted within the week prior to an event to schedule the inspection.
 - You cannot serve any food items until your inspection has been completed.
- F) You must display your Temporary Food Service Permit issued by the City of Sylvester and your "OK To Serve" placard issued by the Health Department

Contact Information:

Environmental Health Office
Worth County Health Department
Laura Searcy or Ashley Giddens
1012 W Franklin St
Sylvester, GA 31791
229-777-2168

Community Development Office
City of Sylvester
Glenice Stephens
102 S Main St
Sylvester, GA 31791
229-776-8505